

## ECC Work Programme 2019/20 – Decisions at Forum Meeting 4 July 2019

Present: Cllr Howells, Cllr Henshaw, Cllr G Hill-John, Cllr Robson

## Step One: Recommendations from previous Committee in Annual Report

<b>ITEMS FROM ANNUAL REPORT</b>	<b>Timings</b>	<b>Forum Discussion &amp; Decision</b>
<b>Cardiff Capital Region City Deal</b>	Feedback from Joint Scrutiny Committee 4x p.a.	Agreed – Committee Item
<b>Cardiff Bus Station</b>	Announcement due in July	Agreed – Committee Item
<b>Metro Central – Cardiff Central Station</b>	Waiting for UK Govt. decision re funding	Agreed – Committee Item
<b>Cardiff East Industrial Strategy</b>	November	Agreed – Committee Item
<b>Music Strategy</b>	October	Agreed – Committee Item
<b>Multi-Purpose Indoor Arena</b>	July & Oct/ Dec	Agreed – Committee Item
<b>International Sports Village</b>	September	Agreed – Committee Item
<b>Cardiff Bay Regeneration</b>	Link to ISV item - September	Agreed – Committee Item
<b>Dumballs Road Regeneration (Hof T)</b>	September	Agreed – Committee Item
<b>Heritage Buildings (New Theatre) (Norwegian Church) (St David's Hall/ City Hall etc.)</b>	September October TBC	Agreed – Committee Item
<b>Canal Quarter Masterplan</b>	November	Agreed – Committee Item
<b>Chapter Arts Centre</b>	December	Agreed – Committee Item
<b>Other Economic Development plans</b>	TBC	Agreed – Committee Item as req.
<b>Cardiff Harbour Authority (WG Review)</b>	Autumn	Agreed – Committee Item
<b>Cardiff Sport</b>	June	Completed – as Committee Item
<b>Sports &amp; Physical Activity Strategy</b>	March	Agreed – Committee Item
<b>Leisure Management</b>	TBC	Agreed – Committee Item
<b>Libraries Strategy</b>	September	Agreed – Committee Item

<b>ITEMS FROM ANNUAL REPORT</b>	<b>Timings</b>	<b>Notes of Discussions and Decisions</b>
		<b>Forum Discussion &amp; Decision</b>
<b>Welsh Library Standards</b>	December/ January	Agreed – Briefing - cttee only if req.
<b>Performance Reports</b>	Q1 – September/ Q2 – November/ Q3 – February Q4 - June	Agreed – as 2018/19 – email summary – cttee only if req.
<b>Savings Reports</b>	Month 4,6,9 and outturn - Sept/ Nov/ Feb/ June	Agreed – as 2018/19 – email summary – cttee only if req.
<b>Relevant AIRs Reports - WAO Review of Leisure Services – draft report due June 2019</b>	Autumn	Agreed – cttee only if req.
<b>Cabinet Responses to previous Inquiries and implementation of agreed recommendations from previous Inquiries</b>	Funding of Parks – see notes in right hand column Workshops & Innovation – April/ May 2020 Events – July 2019 & see notes in right hand column	Agreed. i) Funding of Parks – link progress review to wider Parks item – see Step Two below. ii) Workshops & Innovation – April/ May 2020 iii) Events – link progress review to wider Events item – see Step Two below.

**Step Two: Other Possible Items – require rigorous prioritisation to ensure best use of E&C time and resources:**

<b>Possible Items – for rigorous prioritisation</b>	<b>Source</b>	<b>Forum Discussion &amp; Decision</b>
<b>Members' suggestions</b>		
<b>Cllr Goodway</b>		
<b>Items already on work programme</b>		
Indoor Arena (3 times) ISV	Meeting with Chair/ Briefing note from Cllr Goodway	Agreed – already on work programme

Possible Items – for rigorous prioritisation	Source	Forum Discussion & Decision
Dumballs Road New Theatre Norwegian Church Music Strategy Canal Quarter Cardiff East Industrial Strategy Chapter Arts Centre Development City & Bay Development		Agreed – already on work programme
<b>New Items</b>		
<b>Llanrumney Development</b> This is twofold – based around P&R site	Meeting with Chair/ Briefing note from Cllr Goodway	Agreed – cttee item - schedule for November
<b>Tourism Strategy</b> Due to be refreshed/ reframed – see below	Meeting with Chair/ Briefing note from Cllr Goodway	See below re possible Tourism T&F
<b>Tourism Task &amp; Finish</b> Wish to to further enhance Tourism – boost visitor numbers and length of stay. Discussion included: <ul style="list-style-type: none"> <li>- types of events to attract to arena and how other cities have maximised benefits of this</li> <li>- Need for tourism infrastructure – what more is needed in Cardiff?</li> <li>- What types of tourism should Cardiff be looking to increase/ enhance – business tourism/ events/ international etc. – and how</li> <li>- Development of Tourism Strategy – T&amp;F wld assist with this.</li> </ul>	Meeting with Chair – raised by Cllr Goodway & Neil Hanratty	Undertake scoping / paving work with Ec Dev officers to see what they would find helpful for E&C to focus on and what could be terms of reference. Use findings from Events Inquiry to inform paving work. Liaise with Cllr Howells, Cllr Robson and Cllr Parkhill (volunteered in his absence due to his previous interest in tourism).

Notes of Discussions and Decisions

Possible Items – for rigorous prioritisation	Source	Forum Discussion & Decision
<b>Cllr Bradbury</b>		
<b>Items already on work programme</b>		
New Theatre Music Strategy (signature event) Harbour Authority	Meeting with Chair/ Briefing note from Cllr Goodway	Agreed – already on work programme. During mtg, Cllr Henshaw raised need to focus on Culture – agreed to widen Music Strategy item to include focus on Culture – need to scope this with Ec Dev officers and bring to Sept Cttee
<b>New Items</b>		
<b>Major Events Update</b> Event programme – what’s next?	Meeting with Chair/ Briefing note from Cllr Goodway	Agreed – at Cttee - to also include progress report on implementing agreed recommendations from Events Inquiry – need to confirm timing
<b>Securing Investment in Parks</b>		
<b>Parks – Overview Scrutiny</b> Challenges facing Parks in terms of usage, investment, as well as boosting pocket parks/ community parks.	Meeting with Chair	Could merge these items and receive progress report on agreed recs of T&F.  Discuss at September Committee with whole Committee.
<b>Allotments</b>		
Existing approach and also look at how allotments fits into Food Strategy	Meeting with Chair	Cllr Henshaw highlighted to forum that she sits on Allotments Working Group that regularly reviews existing strategy; there are many byelaws that apply to allotments.  Forum agreed that PSO to check when the Strategy is being refreshed and what work is done to identify the demand for new allotments on new sites.  This information to form part of report to Committee in September re work programme.

**Notes of Discussions and Decisions**

<b>Possible Items – for rigorous prioritisation</b>	<b>Source</b>	<b>Forum Discussion &amp; Decision</b>
<p><b>Run 4 Wales</b> Will be framed within wider health/fitness/wellbeing strategy report</p>	<p>Meeting with Chair/ Briefing note from Cllr Goodway</p>	<p>Check whether E&amp;C or CASSC, when get final report.</p>
<p><b>Community Support for Sport (in Deprived Areas)</b> To explore how to improve community support for sport and ensure that this leads to inclusivity, re girls/ women/ BME.</p>	<p>Meeting with Chair</p>	<p>Agreed - link these 2 items together – possible task group inquiry. Would like to visit Eastern High to see how they ensure community use of sports facilities.</p>
<p><b>Schools &amp; Sporting Facilities</b> Look at how to boost use of school sporting facilities by community – use Eastern High as example of good practice – possible visit/ meeting on site.</p>	<p>Meeting with Chair</p>	<p>Could also look to see if other local authorities have good practice examples re increasing community support for sport (social capital).  Bring to September committee for further discussion.</p>
<p><b>Playing Pitch Strategy</b> Work underway learning from good practice in N England (Bury) re how to improve management and maintenance of pitches and boost supply.</p>	<p>Meeting with Chair</p>	<p>Agreed – PSO to speak to parks officers to find out more about this work and possible role for scrutiny.  Bring to September committee for further discussion.</p>
<p><b>Climate Emergency Council Motion</b> Look at steps taking re this across Cllr Bradbury’s portfolio e.g. good work in Parks - Bute Park nursery, biodiversity etc. – and in other venues – heating sources etc.</p>	<p>Meeting with Chair</p>	<p>Discuss at Committee in September</p>
<p><b>Cllr McGarry</b></p>		<p>Agreed – Scrutiny Services to thank Cllr McGarry for her suggestion and inform her of the decisions below.</p>
<p><b>Council payment policy re small contractors</b></p>		<p>Scrutiny Services - to liaise with Procurement and feedback to Committee for further discussion, as part of September Committee item on work programme.</p>

Notes of Discussions and Decisions

Possible Items – for rigorous prioritisation	Source	Forum Discussion & Decision
<b>Public/ Private Partnerships</b>		Forum discussion – this tends to be looked at on a case-by-case topic basis. For example, E&C looked at this for GLL and for Arts Venues, whilst other committees look at topics in their areas. Members felt it was best to leave it like this as each committee is able to navigate the level of detail required to understand each case, its benefits/ costs/ risks and options appraisals to see what is best solution in each case.
<b>Directors' suggestions</b>		
Norwegian Church (NH)	Also in Annual Report list (Oct)	Include in work programme
Llanrumney Development (NH)	Due in October	
<b>Parks, Sport, Leisure, Harbour Authority</b>		
Parks & Green Spaces – volunteers and 'Friends of' <small>Work with our network of 'Friends of' and volunteer groups to engender a sense of ownership within local communities in the management and development of our parks and green spaces, and to secure improvements in local environmental quality.</small>	Corporate Plan	Parks items – include in refresh mentioned above
Lisvane & Llanishen reservoirs <small>Work in partnership with Welsh Water to re-open the Lisvane and Llanishen Reservoir sites for recreational purposes and re-introduce sailing to the Llanishen reservoir.</small>	Corporate Plan	Reservoirs – find out timescales and more info – Cllr Robson particularly interested. Decision at Sept Cttee.
Capital Programme works – Parks	Budget	
Parks	Directorate Delivery Plan	
Flatholm – HLF	Directorate Delivery Plan	
<small>Focus groups typically identified parks and green spaces, access to culture, leisure and shopping to be the things that people like most about Cardiff. The size of Cardiff was also</small>	Ask Cardiff 2018	
<small>Satisfaction was highest for Parks &amp; Open Spaces, at 78.7% overall.</small>	Ask Cardiff 2018	
<b>Employability/ Skills</b>		
Cardiff Commitment	Corporate Plan/ Ec Dev White Paper	Cardiff Commitment – item at Committee – what

Possible Items – for rigorous prioritisation	Source	Forum Discussion & Decision
<p><b>Support young people into education, employment or training by delivering the Cardiff Commitment</b>, with a focus during the academic years 2018/19 and 2019/20 upon:</p> <ul style="list-style-type: none"> <li>• Creating school/business partnerships that target skills development in the key economic growth sectors of the Cardiff Capital Region;</li> </ul>		achieved and what planning to do
<ul style="list-style-type: none"> <li>- Cardiff Commitment</li> <li>- Employability Services</li> <li>- Volunteering portal</li> </ul>	Capital Ambition Delivery Programme – Resilience – Inclusive Growth	Employment Services – would like an update – if all on track, happy for it to be a briefing.
<p>Employment Services</p> <p><b>Better support people into work by further integrating employment support services.</b> This will include:</p> <ul style="list-style-type: none"> <li>• Ensuring that the Gateway into employment is accessible across the city;</li> <li>• Ensuring that Into Work Advice Services and Adult Community Learning fully align with the new Gateway by September 2019;</li> <li>• Providing effective employer engagement and assistance into self-employment;</li> <li>• Promoting and extending volunteering opportunities by October 2019;</li> </ul>	Corporate Plan	Apprenticeships falls within PRAP's remit
Increase apprenticeships & employment opportunities re new build housing schemes	Directorate Delivery Plan (p38 Hsg Dev)	
Review Adult Community Learning – potential 50% reduction in funding	Directorate Delivery Plan (p28 Communities)	Agreed – Cttee item – find out timing
<p>Three quarters (75.9%) reported that their employment situation had not changed over the past year. Compared to those who felt it had declined (10.6%), slightly more felt their situation had improved (13.5%).</p>	Ask Cardiff 2018	
<p>Three in five respondents (60.3%) described themselves as 'very' or 'somewhat' confident about their future job/career prospects in Cardiff.</p>	Ask Cardiff 2018	
<b>Events, Tourism, Venues</b>		
<p>Events – Signature and Music City</p> <p><b>Develop a sustainable events portfolio which builds on Cardiff's event hosting credentials.</b> This will include the development of a 'signature event' and establishing Cardiff as a Music City over the next 5 years.</p>	Corporate Plan	Will form part of Music Strategy and Major Events Update items

Possible Items – for rigorous prioritisation	Source	Forum Discussion & Decision
Anchor visitor attraction – Alexandra Head	Ec Dev White Paper	Will form part of Tourism T&F scoping – see above
Tourism Strategy	Directorate Delivery Plan	
Revised structure for Tourism savings	Budget	
City Centre Management savings	Budget	<i>Not seen as an issue – all seems to be ok currently – if becomes a problem, will reconsider.</i>
City Centre Management/ BID	Directorate Delivery Plan	
Venues	Directorate Delivery Plan	Agreed to look at as and when proposals come through
Fundamental review of commercial venues	Capital Ambition Delivery Programme – Modernisation strand	
Cardiff Museum	Directorate Delivery Plan	
Cardiff Castle savings	Budget	
Capital Programme works – Indoor Market	Budget	
Capital Programme works – St David’s Hall & New Theatre	Budget	Agreed to look at as and when proposals come through
<b>Libraries/ Hubs</b>		
Libraries & Hubs More than two thirds (68.8%) of respondents had visited a library or hub in the last 12 months. Those most likely to have visited a library or hub were minority ethnic groups (75.2%), women (73.6%) and those with a longstanding disability or health condition (72.3%). Men and under 35’s were amongst those least likely to visit.	Ask Cardiff 2018	Libraries Strategy scheduled for November
Libraries & Hubs anti-social behaviour. The largest increases in satisfaction were seen in relation to Libraries/Hubs (4.2 percentage points) and Services for the disabled (4.5 percentag	Ask Cardiff 2018	
<b>Economic Development/ Regeneration</b>		
Grade A office space Grow the city centre as a location for businesses and investment delivering an additional 300,000ft2 of ‘Grade A’ office space by 2021.	Corporate Plan/ Ec Dev White Paper	Grade A offices - look at as part of performance report Look at other proposals as they come through
Metro Central – commercial space	Ec Dev White Paper	
Central Quay	Ec Dev White Paper	



Possible Items – for rigorous prioritisation	Source	Forum Discussion & Decision
Callaghan Square – completion of development	Ec Dev White Paper	
Neighbourhood Regeneration Invest in the regeneration of local communities by: <ul style="list-style-type: none"> <li>Delivering a new three-year programme of Neighbourhood Renewal Schemes;</li> <li>Completing Phase 2 of the Maelfa redevelopment scheme by summer 2020;</li> <li>Implementing priority schemes identified in the Estate Regeneration Programme;</li> <li>Progressing opportunities for funding through the Targeted Regeneration Investment Programme.</li> </ul>	Corporate Plan	
Channel View regeneration	Communities - Delivery Plan	Look at as part of City Centre/ Cardiff Bay linkages item
South Riverside Business Corridor	Ec Dev White Paper	Look at as and when become available
Adamsdown Business Corridor	Ec Dev White Paper	
Splott Business Corridor	Ec Dev White Paper	
Highline - Bute St & L George Av	Ec Dev White Paper	
Centre for contemporary arts & innovation	Ec Dev White Paper	
Knowledge Corridor	Ec Dev White Paper	Look at as and when become available
Leckwith Sport Cluster	Ec Dev White Paper	
Creative & Digital Accelerator	Ec Dev White Paper	
Creative Sector – Creative Accelerator programme Support the development of the creative sector and help unlock investment opportunities by working with partners across the sector to support the growth of creative enterprises through the establishment of a Creative Accelerator programme.	Corporate Plan/ Ec Dev White Paper	
Reg-Tech and Fin-Tech Cluster	Ec Dev White Paper	
Life Sciences	Ec Dev White Paper	Schedule for April – link to update on Workshops & Innovation – Cllr GHJ interested in work re co-working and incubation.
Inclusive Growth & Skills	Ec Dev White Paper	
Developing business throughout the City	Ec Dev White Paper	
Business Support & Development	Directorate Delivery Plan	
Cardiff Film Unit	Directorate Delivery Plan	
Youth Foods	Directorate Delivery Plan	<i>Not seen as an issue – all seems to be ok currently – if becomes a problem, will reconsider.</i>

Notes of Discussions and Decisions

Possible Items – for rigorous prioritisation	Source	Forum Discussion & Decision
Creative Cities Convention 2019	Directorate Delivery Plan	
Shared Prosperity Fund (Brexit)	Directorate Delivery Plan	<i>Decided not to look at this</i>
City Business Forum	Directorate Delivery Plan	Look at as and when become available
Economy <small>Two-thirds of respondents (64.6%) agreed that "Cardiff has a thriving and prosperous economy", compared to 15.6% who disagreed with this statement.</small>	Ask Cardiff 2018	
<b>Partnerships</b>		
PSB – Capital Ambition/ Wellbeing Plan	Included above	Included above
City Deal	Included in Annual Report items	Included above
<b>Legislation</b>		
Brexit	Residual Risk B2	<i>Decided not to look at this</i>
Migration <small>Just one in five (20.8%) disagreed that migration has enhanced Cardiff's economy. A similar figure (23.5%) disagreed that migration has enhanced Cardiff's communities.</small>	Ask Cardiff 2018	<i>Decided not to look at this</i>
Migration <small>Ethnic minorities were most likely to agree that migration has enriched Cardiff's economy. Age was also found to be a significant indicator with three quarters (72.7%) of respondents aged under 35 in agreement with the statement compared to just half (48.2%) of those aged 55+.</small>	Ask Cardiff 2018	<i>Decided not to look at this</i>
Future Generations Well Being Act		Will inform all scrutiny